
DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING (DIFA)

Exam Code: GDIFA/IAB/XVI/NEW/130811

Time: 3 hours

Total Marks: 100

MODULE 1

MANUAL ACCOUNTING

(Max. Marks: 10)

I. Journalize the following statements. Each carries 1 Mark. (5 x 1 = 5)

11. Rent received Rs 8000
12. Sunil's salary paid Rs 4000.
13. Depreciation charged on building is 5%.
14. Cash purchase Rs 15000.
15. Ravi purchased goods from Manu, Rs 2000.

II. Answer the following questions. Each carries 2.5 marks. (2 x 2.5 = 5)

16. What are the rules of accounting?
17. Draw balance sheet format and explain.

MODULE 2

TALLY

(Max. Marks: 20)

III. Fill in the Blanks. Each carries 1 mark (10 x 1 = 10)

18. BOM stands for _____.
19. Capital = _____ + Liabilities.
20. _____ key is used for changing the voucher date.
21. In VAT, "V" stands for _____.
22. Fixed assets are also known as _____ assets.
23. Migration tool is used for _____.
24. The expansion of ODBC is _____.
25. Manufacturing journal can be created under _____ type of voucher.
26. The key used for getting memorandum voucher is _____.
27. Debit note voucher is used to record _____.

IV. Answer the following questions. Each question carries 2.5 marks. (4 x 2.5=10)

28. Explain the term FBT.
29. Define Bad debts.
30. Explain the term 'Current asset' and its subgroup.
31. What is Payroll? How can you apply it in Tally?

PEACHTREE

(Max. Marks: 15)

V. Fill in the blanks. Each carries 1 mark. (5 x 1 =5)

32. The Accounting code which is used for inventory is _____.
33. Sales tax is created from _____ menu.
34. _____ is used to display the events.
35. _____ option is used to hide or unhide the start up window.
36. Payment Manager is available in _____ menu.

VI. Match the following. Each carries 1 mark. (5 x 1 = 5)

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- | | |
|------------------------|----------------|
| 37. Navigation Aid | a) Sales order |
| 38. Item class | b) Option menu |
| 39. Account receivable | c) File menu |
| 40. Back up | d) Services |
| 41. Quotes | e) Customer |

VII. Answer the following question. Each carries 2.5 marks. (2 x 2.5 = 5)

42. Describe Start up screen.
43. What are the steps to change the Customer ID?

DACEASY or QUICKBOOKS (Any One)

DACEASY

(Max. Marks: 15)

VIII. Fill in the blanks. Each carries 1 Mark. (5 x 1=5)

44. F9 is used for _____.
45. _____ key is used for cash payment.
46. Shift + F2 is used to _____
47. _____ is used to increase the stock level.
48. _____ cash flow group is normally composed of fixed assets.

IX. Answer the following questions. Each carries 2 Marks. (5 x 2 =10)

49. Briefly explain the first level of accounts.
50. Explain Physical stock.
51. What are the options in Easy setup?
52. What is void check? How is it applied?
53. Mention the different methods of changing company information

OR

QUICK BOOKS

(Max. Marks: 15)

X. Fill in the blanks. Each carries 1 Mark. (5 x 1 = 5)

54. Sales account is created under _____ account group.
55. COGS is _____
56. _____ is levied and collected at every point of sale.
57. Payroll option is selected from _____ menu.
58. Chart of account is selected from _____.

XI. Answer the following questions. Each carries 2 marks. (5 x 2=10)

59. How do you create an item?
60. Differentiate sales tax and VAT.
61. What are service charges?
62. What is cheque dishonored?
63. Explain bank reconciliation.

MODULE 3

(ERP, E-FILING, E-BANKING, E-BUSINESS, E-CRM)

(Max. Marks: 30)

XII. Answer the following questions. Each carries 1 mark. (5 x 1 = 5)

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64. _____ is a place meant to store raw materials or finished goods.
65. B2C stands for _____ .
66. E-CRM stands for _____
67. An Example of ERP vendor _____.
68. _____ card is also known as bank card.

XIII. Answer the following questions. Each carries 2 marks.

(5 x 2 = 10)

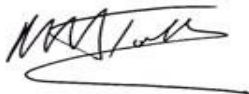
69. Define e-filing.
70. Name any four ERP vendors.
71. Define ERP
72. What is a credit card? Give examples.
73. What is BPR?

XIV. Answer the following questions. Each carries 5 marks.

(5 x 3 = 15)

74. Explain the five pillars of E-business.
75. Explain different types of taxes.
76. Explain SAP.

"The IAB has reviewed this examination paper and confirms that, in terms of the level and demand of the set tasks/questions and also syllabus coverage, it is considered to be entirely appropriate for use with this programme."



Malcolm Trotter

Chief Executive, IAB

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